

To,

The Chief Engineer (HQ),

Public Works Department,

Govt. of West Bengal,

8<sup>th</sup> floor, Nabanna,

325, Sarat Chatterjee Road, Mandirtala

Howrah-711102



**BIRLA BHARATI**  
WHERE KNOWLEDGE IS THE GREATEST WEALTH  
(Sarla Birla Group of Schools)

**Subject : Earnest Plea for a tenure extension of School Building Safety Certificate.**

Respected Sir,

Greetings of the day !!!

Kindly note that Birla Bharati is an educational institution under Sarala Birla Group of Schools situated in Taratolla Santoshpur New Road, near Nature Park, P.O : Bidhangarh, Kolkata 700066., Ward No. 10 of Maheshtala Municipality.

We are writing this formal letter, in reference to School Building Safety Certificate, Memo no. 303, Dated 30.09.2019, for a Tenure extension as per the affiliation norms of the CBSE (Central Board Of Secondary Education) which was valid for three years and has expired.

Please find the attached Performa of CBSE to be duly filled in and issued by the Public Works Department.

It is our earnest request to you to kindly consider our appeal and issue the certificate at the earliest.

Thanking you in anticipation, I remain.

For Birla Bharati

  
Priyanka Ghosh

(Administrative Officer)



Government of West Bengal  
Office of the Executive Engineer  
P.W.D.

Design Division. III  
Bhabani Bhavan (New building).  
8<sup>th</sup> Floor,  
31, Belvedere Road, Alipore  
Kolkata - 700 027  
☎ 2448-0489  
E-Mail - eedd3pwdwb@gmail.com  
Fax - 2448 0489



পশ্চিম বঙ্গ সরকার  
নির্বাহী বাস্তুকার, পূর্ত দপ্তর  
নক্সাভুক্তি নং - ৩  
ভবানী ভবন (নব ভবন)  
৮ম তল,  
৩১, বেলভেডিয়ার রোড, অলিপুর  
কলকাতা - ৭০০ ০২৭

Memo. No. 301

Date 30.09.2019

To  
The Principal  
Birla Bharati School  
Taratola Santoshpur New Road  
Nature Park  
P.O - Bidhangarh  
Kolkata - 700066

Sub: Vetting Charge for Building Safety certificate.

Madam,

With reference to the subject mentioned above, you are requested to deposit the vetting charge amounting to Rs. 3, 87,188/- (Rupees Three lakhs eighty seven thousand one hundred and eighty eight only) i.e. 0.5% of the estimated construction cost of the building as per the prevailing Govt. Rules (Considering construction cost @ Rs. 3250/m<sup>3</sup> of volume). The said amount has to be deposited in the form of bank Draft / pay Order from any Nationalized bank in favour of the Executive Engineer - I, P.W.D., City Division.

After receiving the vetting charge the necessary procedure for providing Building Safety Certificate from the competent authority will be taken up.

This is for your information and necessary compliance please.

Encl: Stated as above.

Yours faithfully

*S. Sarkar*  
30/9/19

Executive Engineer, P.W.D.,  
Design Division. III.

Memo. No. 301/1(2)

Dt. 30.09.2019

Copy forwarded for information please to:

- 1) The Superintending Engineer, P.W.D., Survey & Design Circle, Bhabani Bhavan, it has in reference to the discussion made with him.
- 2) The Executive Engineer - I, P.W.D., City Division, request to accept the vetting charge.

Sd/- S. Sarkar  
Executive Engineer, P.W.D.,  
Design Division. III.

## PROFORMA FOR SCHOOL BUILDING SAFETY CERTIFICATE

Memo No. 303

Date : 30.09.2019

It is certified that an inspection team headed by SANCHITA SARKAR, EXECUTIVE ENGINEER, DESIGN DIVISION -III (Name of Officers with designation) from P.W.D (Name of Department/Office) inspected the BIRLA BHARATI SCHOOL, TARATOLA SANTOSH PUR, NEW ROAD, NATURE PARK, P.O. BIDHANGARH, KOLKATA - 700066. (Name & Address of the School) on 27.09.2019 and found that the building of BIRLA BHARATI (Name of School) school has proper structural stability for the students and members of staff of the institution, as per the norms prescribed by the Central/State/U.T Govt.

Signature with Seal: \_\_\_\_\_

*S. Sarkar*  
*30/09/2019*  
Executive Engineer, P.W.D  
Design Division-III  
Govt. of West Bengal

Name : Sanchita Sarkar

Designation : Executive Engineer, P.W.D  
Design Division - III

To

The Principal  
Birla Bharati School  
Taratola Santoshpur New Road  
Nature Park  
P.O. Bidhangarh  
Kolkata - 700066

(Name & Address of the Institution)